

The New York State Society of Certified Public Accountants Board Procedures

Leadership Policy 3 – Acknowledgement of Board Member Responsibilities

Each time an individual is elected to the NYSSCPA Board of Directors, he or she shall obtain, read, and sign the following “Acknowledgement of Responsibilities”. Failure to sign the acknowledgement within sixty days of the date it is provided to the Board member shall be deemed to be a resignation from the Board. The Board may approve one extension of the sixty-day deadline; said extension not to exceed sixty additional days.

NYSSCPA BOARD OF DIRECTORS ACKNOWLEDGEMENT OF RESPONSIBILITIES

By accepting my election to the NYSSCPA Board of Directors, I accept the following responsibilities:

1. To the best of my ability, diligently fulfill my fiduciary duties of care, loyalty, and obedience to the NYSSCPA.
2. Comply to the best of my ability with the Certificate of Incorporation, Bylaws, Board Standing Rules, and other policies of the NYSSCPA, that apply to me, in particular NYSSCPA policy LP-1, Code of Conduct for Board Members and LP-2 Resolving NYSSCPA Policy Disputes.
3. Maintain the confidentiality of information so designated by the NYSSCPA and release its content only with the express authorization of the NYSSCPA or as required by law.
4. Remain well-informed of developments within the profession and at the NYSSCPA.
5. Make decisions as a fiduciary of the NYSSCPA and a leader of the CPA profession. This means I will represent the best interests of the CPA profession and the public, irrespective of any special interest or geographic, demographic, or personal constituency.
6. Understand the role of the NYSSCPA, its members, mission, services, and environment.
7. Be thoughtful and objective in all NYSSCPA-related deliberations.
8. Be loyal to the NYSSCPA and its affiliated organizations. While differences of opinion are sure to arise, I agree as a Board member to keep disagreements impersonal.
9. Fairly and accurately present the positions taken by the NYSSCPA. Where my views differ from those of the NYSSCPA, I will take care to accurately identify the NYSSCPA position while distinguishing it from my own.
10. Prepare for and participate in Board meetings and meetings of its committees and subcommittees.
11. Timely complete tasks and projects assigned to me and accepted by me.

12. Inform NYSSCPA leadership of members' needs as I see them.

13. Publicize the value and work of the NYSSCPA; broaden interest in the Society by using opportunities to explain its policies and services to relevant audiences.

14. Focus on the Board's role as NYSSCPA policy setter understanding that the Executive Director is responsible for day-to-day operations.

Signature: _____

Date _____

Please Print Name: _____

Approved: Board of Directors, December 7, 2007, Agenda Item 10.